



Australian Government

The Treasury

Commonwealth Simple Grant Agreement

between the Commonwealth of Australia
represented by

Department of the Treasury

and

***The Australian Consumers' Association
(CHOICE)***

C04756

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Grant Agreement: Supermarket Price Transparency and Comparison Reports Program

Once completed, this document, together with each set of Grant Details and the Commonwealth General Grant Conditions (Schedule 1), forms an Agreement between the Commonwealth of Australia (the Commonwealth) and the Australian Consumers' Association (CHOICE).

Parties to this Agreement

The Grantee

| | |
|--|---|
| Full legal name of Grantee | Australian Consumers' Association |
| Legal entity type (e.g., individual, incorporated association, company, partnership etc) | Not-for-Profit Company Limited by Guarantee |
| Trading or business name | CHOICE |
| Australian Company Number (ACN) or other entity identifiers | Australian Public Company |
| Australian Business Number (ABN) | 72 000 281 925 |
| Registered for Goods and Services Tax (GST)? | Yes |
| Date from which GST registration was effective? | 01 Nov 1999 |
| Registered office (physical/postal) | 57 Carrington Road, Marrickville NSW 2204 |
| Telephone | 02 9577 3399 |
| Email | accounts@choice.com.au |

The Commonwealth

The Commonwealth of Australia represented by the Department of Treasury.
Langton Crescent, Parkes ACT 2600, Australia
ABN 92 802 414 793

Background

The Commonwealth has agreed to enter this Agreement under which the Commonwealth will provide CHOICE with a one-off Grant for the purpose of assisting CHOICE to undertake the associated Activity.

CHOICE agrees to use the Grant and undertake each Activity in accordance with this Agreement and the relevant Grant Details.

Scope of this Agreement

This Agreement comprises:

- (a) this document;
- (b) the Supplementary Terms (if any);
- (c) the Commonwealth General Grant Conditions (Schedule 1);
- (d) the Grant Details;
- (e) any other document referenced or incorporated in the Grant Details.

Each set of Grant Details, including Supplementary Terms (if any), only applies to the particular Grant and Activity covered by that set of Grant Details and a reference to the 'Agreement' in the Grant Details or the Supplementary Terms is a reference to the Agreement in relation to that particular Grant and Activity. If

there is any ambiguity or inconsistency between the documents comprising this Agreement in relation to a Grant, the document appearing higher in the list will have precedence to the extent of the ambiguity or inconsistency.

This Agreement represents the Parties' entire agreement in relation to each Grant provided under it and the relevant Activity and supersedes all prior representations, communications, agreements, statements, and understandings, whether oral or in writing.

Certain information contained in or provided under this Agreement may be used for public reporting purposes.

Grant Details: Supermarket Price Transparency and Comparison Reports Program

A. Purpose of the Grant

The purpose of the Grant is to support the Australian Consumers' Association (CHOICE) to develop and publish, by way of the internet, supermarket price transparency and comparison reports quarterly for three years commencing in the second quarter of 2024. This will provide consumers with an indicative 'basket price' of the cost of shopping for a range of 'essential' goods at different supermarket retailers. The Program is one of a number of measures the Government announced to boost competition and put downward pressure on the price of essentials for Australians.

The Grant is being provided as part of the 'Industry Research and Development (Supermarket Price Transparency and Comparison Reports Program'

B. Activity

To be eligible your grant activity must:

1. undertake fieldwork surveys to collect price data:
 - a. for a comparable basket of essential grocery products, based on insight and expertise of CHOICE regarding consumer behaviour;
 - b. from supermarkets in a mix of metropolitan and regional locations in each state and territory, based on ABS data to ensure a representative sample across socio-economic categories; and
 - c. at each location, Coles, Woolworths and at least one other alternative supermarket surveyed.
2. publish a report on the survey findings quarterly on the CHOICE website with unrestricted access.
3. promote the report on the survey findings via the CHOICE's digital channels, including media and/or social media promotion as appropriate.

As announced by the Government, the first quarterly report should be published by 30 June 2024, unless otherwise agreed by the Commonwealth representative and CHOICE in writing.

CHOICE will provide:

- a total of 12 reports, with the first quarterly report by 30 June 2024 and the last quarterly report by 30 April 2027, unless otherwise agreed by the Commonwealth representative and CHOICE in writing.
- a copy of each quarterly report with notice of the proposed publication date to the Commonwealth representative at least 7 days before the proposed publication date.
- participate in a grant program evaluation after providing the final report. Treasury will produce a short evaluation report with input from CHOICE as needed, to include the effectiveness of methodology and lessons learnt.

C. Duration of the Grant

The Activity starts on the date both parties sign the Agreement and ends on 15 April 2027, which is the **Activity Completion Date**.

The Agreement ends on 15 May 2027, when CHOICE has provided all of the reports and repaid any Grant amount as required under this Agreement (whichever is later), and participated in a grant program evaluation activity, which is the **Agreement End Date**.

CHOICE will deliver the first Quarterly Report by 30 June 2024. Each subsequent quarterly report will be published no later than two weeks after the end of the quarter.

| Activity Schedule | |
|---|---|
| Milestone | Due Date (unless otherwise agreed in writing) |
| 1. Both parties sign the Agreement | By 1 April 2024 |
| 2. Publication and promotion of the first Quarterly (Q2, 2024) Report, including: a. Content on the choice.com.au website; b. CHOICE media release; and c. Posting to multiple CHOICE social media platforms | 30 June 2024 |
| 3. Publication and promotion of Q3 2024, Q4 2024, Q1 2025, and Q2 2025 Quarterly Reports. | 15 July 2025 |
| 4. Publication and promotion of Q3 2025, Q4 2025, Q1 2026, and Q2 2026) Quarterly Reports | 15 July 2026 |
| 5. Publication and promotion of Q3 2026, Q4 2026, Q1 2027 Quarterly Reports | 15 April 2027 |

D. Payment of the Grant


The total amount of the Grant is AUD 1,115,000 (GST excl).

GST is payable on the Grant.

CHOICE must ensure that the Grant is held in an account in CHOICE's name and which CHOICE controls, with an authorised deposit-taking institution authorised under the *Banking Act 1959* (Cth) to carry on banking business in Australia.

CHOICE's nominated bank account into which the Grant is to be paid is:

s 47G(1)(a)



The Grant will be paid in instalments by the Commonwealth upon completion of the agreed Milestones, and compliance by CHOICE its obligations under this Agreement.

| Milestone | Anticipated date | Total Amount (excl. GST) |
|--|------------------|--------------------------|
| On signature of agreement | 15 May 2024 | \$ 89,000 |
| Publication and promotion of the first Quarterly (Q2, 2024) Report | 1 August 2024 | \$ 359,000 |
| Publication and promotion of Q3 2024, Q4 2024, Q1 2025, and Q2 2025 Quarterly Reports | 1 August 2025 | \$ 376,000 |
| Publication and promotion of Q3 2025, Q4 2025, Q1 2026, and Q2 2026) Quarterly Reports | 1 August 2026 | \$ 150,000 |
| Publication and promotion of Q3 2026, Q4 2026, Q1 2027 Quarterly Reports | 15 May 2027 | \$ 141,000 |
| Total Amount | | \$ 1,115,000 |

Invoicing

Each payment will be made following submission by CHOICE of a correctly rendered invoice. To be correctly rendered, the invoice must be addressed to:

The Treasury
Market Conduct and Digital Division
Langton Crescent
Parkes ACT 2600
Australia
S 22 @treasury.gov.au

E. Reporting

In addition to clause 9 of Schedule 1, CHOICE agrees to provide a PDF copy of each quarterly report with notice of the proposed publication date at least 7 days before the proposed publication date.

The proposed skeleton outline for the first quarterly report is as below (it will be further refined as needed for subsequent reports).

[Note: This first report will set a baseline basket. In each subsequent report CHOICE will seek to add context by including ongoing tracking of key data. This will need to be confirmed, but it is proposed that future surveys may also allow CHOICE to:

- track prices per quarter to see what's risen most
- track packaged food size changes (i.e., shrinkflation) where applicable
- track special prices to highlight price fluctuations (or lack thereof), despite claims of discounts]

- ***Which supermarket has the cheapest groceries?***

[Presented as an average cost for the selected products across all locations surveyed.

This will include:

- total dollar amounts per supermarket]
- [highlight/spotlight any other headline insights of interest]

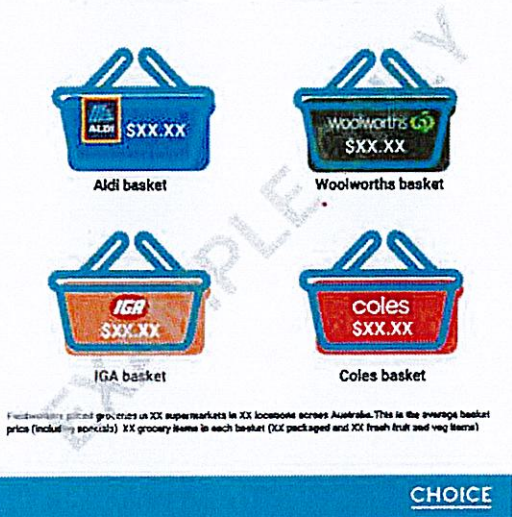
- **Grocery costs by state and region**

- How much each store's basket costs per state?
- Which states and territories are the cheapest?
- Which states and territories pay more?
- Spotlight comparing grocery costs in regions and metro centres

- **Infographics/visual elements will also be incorporated**

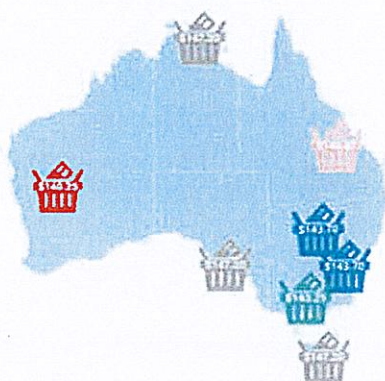
- At-a-glance guide to basket comparison by supermarket (June 2024 concept given below).

Supermarket grocery prices survey June 2024: basket showdown



- At a glance map displaying costs per state (2021 example)

Average price of grocery baskets* – states compared



F. Party representatives and address for notices

CHOICE's representative and address

| | |
|-------|--|
| s 47F | |
| | |
| | |
| | |
| | |
| | |
| | |

Commonwealth representative and address

| | |
|-----------------------------|--|
| Name | s 22 |
| Position | Director, Market Conduct and Digital Division |
| Postal/physical address(es) | Department of the Treasury Langton Crescent Parkes ACT 2600 Australia |
| Business hours telephone | s 22 |
| E-mail | |
| Alternative contact | |

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant.

G. Supplementary Terms

G1. Other Contributions

Not Applicable

G2. Activity budget

Not Applicable

G3. Record keeping

G3.1 CHOICE agrees to maintain the following records:

- (a) identify the receipt and expenditure of the Grant separately within CHOICE's accounts and records so that at all times the Grant is identifiable; and
- (b) keep financial accounts and records relating to the Activity so as to enable all receipts and payments related to the Activity to be identified and reported; and

G3.2 CHOICE agrees to maintain the records for five years after the Activity Completion Date and provide copies of the records to the Commonwealth representative upon request.

G3.3 Term G3 survives the termination, cancellation, or expiry of the Agreement.

G4. Audit and acquittal

- a. CHOICE is not required to produce any financial statements or acquittals on an annual basis.
- b. CHOICE will provide a breakdown of expenses in relation to the Grant within 3 months of the Activity Completion Date, if requested.

G5. Activity Material

Not Applicable

G6. Access

Not Applicable

G7. Equipment and Assets

Not Applicable

G8. Relevant qualifications, skills or checks

Not Applicable

G8A. Child Safety

Not Applicable

G9. Activity specific legislation, policies, and industry standards

Not Applicable

G9A. Fraud

G9A.1 In this Agreement, Fraud means dishonestly obtaining a benefit, or causing a loss, by deception or other means, and includes alleged, attempted, suspected, or detected fraud.

G9A.2 CHOICE agrees to ensure that its personnel and subcontractors do not engage in any Fraud in relation to the Activity.

G9A.3 If CHOICE becomes aware of:

- (a) any Fraud in relation to the Activity; or
- (b) any other Fraud that has had or may have an effect on the performance of the Activity,

CHOICE agrees to report the matter to the Commonwealth and all appropriate law enforcement and regulatory agencies within 5 business days.

G9A.4 CHOICE agrees to investigate any Fraud referred to in clause G9A.3 at its own cost and in accordance with the Australian Government Investigations Standards available at www.ag.gov.au.

G9A.5 The Commonwealth may, at its discretion, investigate any Fraud in relation to the Activity. CHOICE agrees to co-operate and provide all reasonable assistance at its own cost with any such investigation.

G9A.6 This clause survives the termination or expiry of the Agreement.

G10. Commonwealth Material, facilities, and assistance

Not Applicable

G11. Jurisdiction

Not Applicable

G12. Grantee trustee of a Trust

Not Applicable

Signatures

Executed as an agreement:

Commonwealth of Australia:

| | |
|--|-------------------------------|
| Signed for and on behalf of the Commonwealth of Australia as represented by the Department of the Treasury | s 22 |
| Name: (print) | BRENTON PHILP |
| Position: (print) | DEPUTY SECRETARY - MARKETS GP |
| Signature and date: | s 22 |
| Witness Name: (print) | |
| Signature and date: | |

Grantee:

| | |
|--|---|
| Full legal name of the Grantee: | Australian Consumers' Association ABN 72 000 281 925 |
| Public Officer's Name: (print) | s 47F |
| Signature and date: | |
| Committee Member/Secretary Name: (print) | |
| Signature and date: | |

1. Undertaking the Activity

1.1 The Grantee agrees to undertake the Activity in accordance with this Agreement.

2. Acknowledgements

The Grantee agrees to acknowledge the Commonwealth's support in Material published in connection with this Agreement and agrees to use any form of acknowledgment the Commonwealth reasonably specifies.

3. Notices

3.1 Each Party agrees to notify the other Party of anything reasonably likely to adversely affect the undertaking of the Activity, management of the Grant or its performance of its other requirements under this Agreement.

3.2 A notice under this Agreement must be in writing, signed by the Party giving notice and addressed to the other Party's representative.

3.3 The Commonwealth may, by notice, advise the Grantee of changes to the Agreement that are minor or of an administrative nature provided that any such changes do not increase the Grantee's obligations under this Agreement. Such changes, while legally binding, are not variations for the purpose of clause 7.

4. Relationship between the Parties

A Party is not by virtue of this Agreement the employee, agent or partner of the other Party and is not authorised to bind or represent the other Party.

5. Subcontracting

5.1 The Grantee is responsible for the performance of its obligations under this Agreement, including in relation to any tasks undertaken by subcontractors.

5.2 The Grantee agrees to make available to the Commonwealth the details of any of its subcontractors engaged to perform any tasks in relation to this Agreement upon request.

6. Conflict of interest

The Grantee agrees to notify the Commonwealth promptly of any actual, perceived, or potential conflicts of interest which could affect its performance of this Agreement and agrees to take action to resolve the conflict.

7. Variation

This Agreement may be varied in writing only, signed by both Parties.

8. Payment of the Grant

8.1 The Commonwealth agrees to pay the Grant to the Grantee in accordance with the Grant Details.

8.2 The Commonwealth may by notice withhold payment of any amount of the Grant where it reasonably believes the Grantee has not complied with

this Agreement or is unable to undertake the Activity.

8.3 A notice under clause 8.2 will contain the reasons for any payment being withheld and the steps the Grantee can take to address those reasons.

8.4 The Commonwealth will pay the withheld amount once the Grantee has satisfactorily addressed the reasons contained in a notice under clause 8.2.

9. Spending the Grant

9.1 The Grantee agrees to spend the Grant for the purpose of undertaking the Activity only.

9.2 The Grantee agrees to provide a statement signed by the Grantee verifying the Grant was spent in accordance with the Agreement.

10. Repayment

10.1 If any of the Grant has been spent other than in accordance with this Agreement or any amount of the Grant is additional to the requirements of the Activity, the Grantee agrees to repay that amount to the Commonwealth unless agreed otherwise.

10.2 The amount to be repaid under clause 10.1 may be deducted by the Commonwealth from subsequent payments of the Grant or amounts payable under another agreement between the Grantee and the Commonwealth.

11. Record keeping

The Grantee agrees to maintain records of the expenditure of the Grant.

12. Intellectual Property

12.1 Subject to clause 12.2, the Grantee owns the Intellectual Property Rights in Activity Material and Reporting Material.

12.2 This Agreement does not affect the ownership of Intellectual Property Rights in Existing Material.

12.3 The Grantee gives the Commonwealth a non-exclusive, irrevocable, royalty-free licence to use, reproduce, publish, and adapt Reporting Material for Commonwealth Purposes.

13. Privacy

When dealing with Personal Information in carrying out the Activity, the Grantee agrees not to do anything which, if done by the Commonwealth, would be a breach of an Australian Privacy Principle.

14. Confidentiality

The Parties agree not to disclose each other's confidential information without prior written consent unless required or authorised by law or Parliament.

15. Insurance

The Grantee agrees to maintain adequate insurance for the duration of this Agreement and provide the Commonwealth with proof when requested.

16. Indemnities

16.1 The Grantee indemnifies the Commonwealth, its officers, employees and contractors against any claim, loss or damage arising in connection with the Activity.

16.2 The Grantee's obligation to indemnify the Commonwealth will reduce proportionally to the extent any act or omission involving fault on the part of the Commonwealth contributed to the claim, loss or damage.

17. Dispute resolution

17.1 The Parties agree not to initiate legal proceedings in relation to a dispute unless they have tried and failed to resolve the dispute by negotiation.

17.2 The Parties agree to continue to perform their respective obligations under this Agreement where a dispute exists.

17.3 The procedure for dispute resolution does not apply to action relating to termination or urgent litigation.

18. Termination for default

The Commonwealth may terminate this Agreement by notice where it reasonably believes the Grantee:

- (a) has breached this Agreement; or
- (b) has provided false or misleading statements in their application for the Grant; or
- (c) has become bankrupt or insolvent, entered into a scheme of arrangement with creditors, or come under any form of external administration.

19. Cancellation for convenience

19.1 The Commonwealth may cancel this Agreement by notice, due to:

- (a) a change in government policy; or
- (b) a Change in the Control of the Grantee, which the Commonwealth believes will negatively affect the Grantee's ability to comply with this Agreement.

19.2 The Grantee agrees on receipt of a notice of cancellation under clause 19.1 to:

- (a) stop the performance of the Grantee's obligations as specified in the notice; and
- (b) take all available steps to minimise loss resulting from that cancellation.

19.3 In the event of cancellation under clause 19.1, the Commonwealth will be liable only to:

- (a) pay any part of the Grant due and owing to the Grantee under this Agreement at the date of the notice; and
- (b) reimburse any reasonable expenses the Grantee unavoidably incurs that relate directly to the cancellation and are not covered by 19.3(a).

19.4 The Commonwealth's liability to pay any amount under this clause is subject to:

- (a) the Grantee's compliance with this Agreement; and
- (b) the total amount of the Grant.

19.5 The Grantee will not be entitled to compensation for loss of prospective profits or benefits that would have been conferred on the Grantee.

20. Survival

Clauses 10, 12, 13, 14, 16, 20 and 21 survive termination, cancellation, or expiry of this Agreement.

21. Definitions

In this Agreement, unless the contrary appears:

- **Activity** means the activities described in the Grant Details.
- **Activity Completion Date** means the date or event specified in the Grant Details.
- **Activity Material** means any Material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.
- **Agreement** means the Grant Details, Supplementary Terms (if any), the Commonwealth General Grant Conditions and any other document referenced or incorporated in the Grant Details.
- **Agreement End Date** means the date or event specified in the Grant Details.
- **Asset** means any item of property purchased wholly, or in part, with the use of the Grant.
- **Australian Privacy Principle** has the same meaning as in the *Privacy Act 1988*.
- **Change in the Control** means any change in any person(s) who directly exercise effective control over the Grantee.
- **Commonwealth** means the Commonwealth of Australia as represented by the Commonwealth entity specified in the Agreement and includes, where relevant, its officers, employees, contractors and agents.
- **Commonwealth General Grant Conditions** means this document.
- **Commonwealth Purposes** does not include commercialisation or the provision of the Material to a third party for its commercial use.
- **Existing Material** means Material developed independently of this Agreement that is incorporated in or supplied as part of Reporting Material or Activity Material.
- **Grant** means the money, or any part of it, payable by the Commonwealth to the Grantee as specified in the Grant Details and includes any interest earned by the Grantee on that money once the

Grant has been paid to the Grantee.

- **Grantee** means the legal entity specified in the Agreement and includes, where relevant, its officers, employees, contractors and agents.
- **Grant Details** means the document titled Grant Details that forms part of this Agreement.
- **Intellectual Property Rights** means all copyright, patents, registered and unregistered trademarks (including service marks), registered designs, and other rights resulting from intellectual activity (other than moral rights under the *Copyright Act 1968*).
- **Material** includes documents, equipment, software (including source code and object code versions), goods, information and data stored by any means including all copies and extracts of them.
- **Party** means the Grantee or the Commonwealth.
- **Personal Information** has the same meaning as in the *Privacy Act 1988*.
- **Reporting Material** means all Material which the Grantee is required to provide to the Commonwealth for reporting purposes as specified in the Grant Details and includes any Existing Material that is incorporated in or supplied with the Reporting Material.

Supermarket Price Transparency and Comparison Reports Program Guidelines

| | |
|------------------------------------|---|
| Commonwealth policy entity: | Department of the Treasury |
| Administering entity | Department of the Treasury |
| Enquiries: | If you have any questions, please contact s 22 [REDACTED] [REDACTED]@treasury.gov.au Questions should be sent no later than 27 March 2024 |
| Date guidelines released: | 20 March 2024 |
| Type of grant opportunity | One off ad-hoc |

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1. About the grant

The Government will provide a one-off grant of \$1.1 million to the Australian Consumers' Association (CHOICE), to develop and publish, by way of the internet, supermarket price transparency and comparison reports quarterly for three years commencing in the second quarter of 2024. This will provide consumers with an indicative 'basket price' of the cost of shopping at different supermarket retailers. The Program is one of a number of measures the Government announced to boost competition and put downward pressure on the price of essentials for Australians.

The Grant is being provided as part of the 'Industry Research and Development (Supermarket Price Transparency and Comparison Reports Program'

This grant will be administered by the Department of the Treasury in accordance with the [Commonwealth Grants Rules and Guidelines \(CGRGs\)](#)¹

2. The grant selection process

This grant opportunity has been established as a one-off or ad hoc grant. The Department of the Treasury considers that this is an appropriate type of selection process as there is urgent need associated with the provision of services considering the current intense cost of living pressures.

CHOICE has been identified as the appropriate recipient because they have a proven track record in successfully producing similar reports in the past. CHOICE is a well-known and trusted brand in consumer advocacy – promotion of the survey results through the CHOICE brand would maximise any pricing impact of renewed surveys.

2.1 Eligibility criteria

To be eligible to receive a grant you must:

- be a legal entity, able to enter into a legally binding agreement.
- be invited to apply.
- be a not-for-profit-organisation.

You are not eligible to apply if you are:

- an organisation, or your project partner is an organisation, included on the National Redress Scheme's website on the list of 'Institutions that have not joined or signified their intent to join the Scheme' (www.nationalredress.gov.au) .

¹ <https://www.finance.gov.au/sites/default/files/commonwealth-grants-rules-and-guidelines.pdf>

2.2 Eligible grant activities

To be eligible for the supermarket price transparency and comparison reports program, your grant activity must:

1. undertake fieldwork surveys to collect price data:
 - a. for a comparable basket of essential grocery products, based on your insight and expertise regarding consumer behaviour;
 - b. from supermarkets in a mix of metropolitan and regional locations in each state and territory, based on ABS data to ensure a representative sample across socio-economic categories; and
 - c. at each location, Coles, Woolworths and at least one other alternative supermarket surveyed.
2. publish a report on the survey findings quarterly on the CHOICE website with unrestricted access.
3. promote the report on the survey findings via the CHOICE's digital channels, including media and/or social media promotion as appropriate.

As announced by the Government, the first quarterly report must be published by 30 June 2024, unless otherwise agreed by the Commonwealth representative and CHOICE in writing.

You must provide a copy of each quarterly report with notice of the proposed publication date to the Commonwealth representative at least 7 days before the proposed publication date.

2.3 Ineligible grant activities

The grant cannot be used for activities other than those listed in 2.2.

2.4 Grant assessment

The project will be assessed by the Department of Treasury.

The assessment of the proposal will consider:

- that the project represents value with money
- that the project can be delivered on time and to budget (as identified in supporting documents)
- that the project has been appropriately costed (the level and detail of the costing should be commensurate with the value of the project)
- that the level of risk associated with the project and its implementation is manageable and/or acceptable and it is acknowledged that risk may stem from a number of sources, such as new technology, the scale and/or complexity of the proposal/project.

3. Who will approve the grant?

The relevant Deputy Secretary in the Department of Treasury (Deputy Secretary) will make the final decision to approve a grant, taking into account the recommendations of the assessment committee and the availability of grant funds.

The Deputy Secretary's decision is final in all matters, including:

- the approval of the grant
- the grant amount to be awarded
- the terms and conditions of the grant.

There is no appeal mechanism for decisions to approve or not approve a grant.

4. Notification of the grant

We will advise you of the outcome, following a decision by the Deputy Secretary. We will advise you of any specific conditions attached to the grant.

4.1 The grant agreement/Payment of the grant

You must enter into a legally binding grant agreement with the Commonwealth. We use the simple grant agreement for this opportunity. Each agreement has general terms and conditions that cannot be changed.

We must execute a grant agreement with you before we can make any payments. We are not responsible for any of your expenditure until a grant agreement is executed.

Your grant agreement may have specific conditions determined by the assessment process or other considerations made by the Deputy Secretary. We will identify these in the agreement.

The Commonwealth may recover grant funds if there is a breach of the grant agreement.

The grant agreement will state the:

- maximum grant amount to be paid.
- proportion of eligible expenditure covered by the grant.
- any other relevant conditions deemed necessary by the Deputy Secretary.

4.2 Grant acquittal and reporting

As the grantee, you must submit reports in line with the timeframes in the grant agreement. Reports will include:

- progress against agreed project milestones

- eligible expenditure of grant monies.

You will also be responsible for:

- meeting the terms and conditions of the grant agreement and managing the grant activity efficiently and effectively
- complying with record keeping, reporting and acquittal requirements as set out in the grant agreement
- participating in a grant program evaluation as specified in the grant agreement.

5. Announcement of the grant

Your grant will be listed on the [GrantConnect](#) website, 21 days after the date of effect as required by Section 5.3 of the CGRGs.

6. Grant evaluation

The Department of the Treasury will evaluate this grant to measure how well the outcomes and objectives have been achieved.

Your grant agreement requires you to provide information to help with this evaluation.