

Section 22

Section 22

**From:** Thursday, 15 May 2014 9:32 AM  
**Sent:** Section 22  
**To:** Accounting Support Helpdesk  
**Subject:** VISA Credit Card Upload [SEC=UNCLASSIFIED]  
  
**Importance:** High

A transaction has been processed against your Treasury credit card with details listed below.

Please ensure that all receipts and paperwork have been attached to a Credit Card Receipt Form.  
The documentation must be forwarded to the Credit Card Officer, [ccreceipts2@treasury.gov.au](mailto:ccreceipts2@treasury.gov.au)

The Credit Card Receipt Form can be found on the intranet at: Business Areas/Financial Management & Financial Administration and Procurement/Forms/Treasury Credit Card Receipt or click on this link:  
[http://intra/treasuryforms/\\_layouts/WordViewer.aspx?id=/treasuryforms/Documents/Credit%20Card%20Receipt.docx&Source=http%3A%2F%2Fintra%2Ftreasuryforms%2FPages%2Fdefault%2Easpx&DefaultItemOpen=1](http://intra/treasuryforms/_layouts/WordViewer.aspx?id=/treasuryforms/Documents/Credit%20Card%20Receipt.docx&Source=http%3A%2F%2Fintra%2Ftreasuryforms%2FPages%2Fdefault%2Easpx&DefaultItemOpen=1)

Should you have any queries please contact the Credit Card Officer on x2000.

Regards

Financial Administration & Support Team  
Financial & Facilities Management Division

Section 22

**Card Holder Name:** Section 22  
**Credit Card Number:** Section 22  
**Card Vendor:** Section 22  
**Company Code:** Section 22

**Document Number:** 19049470 **Transaction ref:** 74564724132353125929887

**Trans date:** 12.05.2014 **Billed Amt:** 25.00 **Amount AUD:** 25.00

FAIRFAX SUBSCRIPTIONS PYRMONT 00036

**Supplier name:** FAIRFAX SUBSCRIPTIONS **Supplier city:** PYRMONT

**Supplier Country:** 00036

**Document Number:** 19049471 **Transaction ref:** 74564454134102497420674

**Trans date:** 14.05.2014 **Billed Amt:** 9,718.62 **Amount AUD:** 9,718.62

PARLIAMENT HOUSE CATERING CANBERRA? 00036

**Supplier name:** PARLIAMENT HOUSE CATERING **Supplier city:** CANBERRA?

**Supplier Country:** 00036