

Section 22

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**From:** Section 22  
**Sent:** Friday, 27 September 2013 10:38 AM  
**To:** Section 22  
**Subject:** Section 22 cc form [SEC=UNCLASSIFIED]  
**Attachments:** 20130927103654233.pdf

Good morning,

Please see cc forma attached from <sup>Section 22</sup> ; Email approval also included.

Thank you.

Section 22

Section 22  
Section 22

The Treasury Langton Crescent, Parkes ACT 2600  
L: (02) 6263<sub>22</sub> | : Section 22 [@treasury.gov.au](mailto:Section22@treasury.gov.au)

Please consider the environment before printing this e-mail.

Section 22

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**From:** Section 22  
**Sent:** Tuesday, 24 February 2015 3:03 PM  
**To:** Section 22  
**Cc:** Section 22  
**Subject:** FW: Lamingtons [SEC=UNCLASSIFIED]

As requested.

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**From:** Section 22  
**Sent:** Thursday, 26 September 2013 2:58 PM  
**To:** Section 22  
**Subject:** RE: Lamingtons [SEC=UNCLASSIFIED]

Thanks Section 22 – approved.

Regards, Section 22

Section 22  
Section 22 | Department of the Treasury  
Phone: 02 6263<sup>Section</sup><sub>22</sub> | Fax: 02 6263<sup>Section</sup><sub>22</sub> | Mobile: Section 22 |  
E-mail: Section 22 @[treasury.gov.au](mailto:Section 22@treasury.gov.au)

Section 22

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**From:** Section 22  
**Sent:** Thursday, 26 September 2013 2:38 PM  
**To:** Section 22  
**Subject:** RE: Lamingtons [SEC=UNCLASSIFIED]

Hi Section 22

If you could approve this purchase in email I can continue with payment processes.

Thanks.

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Section 22

| The Treasury  
Langton Crescent, Parkes ACT 2600  
☎: (02) 6263<sup>Section</sup><sub>22</sub> | ✉: Section 22 @[treasury.gov.au](mailto:Section 22@treasury.gov.au)

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**From:** Section 22  
**Sent:** Wednesday, 25 September 2013 4:26 PM  
**To:** Section 22  
**Cc:** Section 22  
**Subject:** RE: Lamingtons [SEC=UNCLASSIFIED]

Dear Section 22

Supabarn gave us a further discount and the total expense is \$560.43c.

Thank you for sparing <sup>Section 22</sup> at such short notice.

Section  
22

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**From:** Section 22  
**Sent:** Wednesday, 25 September 2013 3:09 PM  
**To:** Section 22  
**Cc:** Section 22  
**Subject:** Lamingtons [SEC=UNCLASSIFIED]  
**Importance:** High

Dear Section 22

Lamingtons are available from Supabarn in the City at a discounted price of \$4.99 per pack of 6.

The total cost quoted is \$583.83.

I am happy to drive into the city now, with <sup>Section</sup> 22, to collect them.

Kind regards,  
Section 22

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Section 22

, Policy Coordination and Governance

The Treasury, Langton Crescent, Parkes ACT 2600  
phone: +61 2 6263 <sup>Section</sup><sub>n 22</sub> | fax: +61 2 6263 <sup>Section</sup><sub>n 22</sub> | email: <sup>Section 22</sup> @treasury.gov.au

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RECEIVED

27/09/2013

FAST MAIL

### TREASURY - CREDIT CARD RECEIPTS

**This form should be completed for payments made on credit cards by group credit card holders.**  
 All receipts and relevant paperwork should be provided to the Financial Administration and Support Team (FAST) in Financial and Facilities Management Division, as soon as received from the supplier.

Credit card transactions will be uploaded into the Financial Management Information System against individual credit cards. The information contained in this form and the supporting invoices will be used by FAST to ensure that credit card payments are made by the due date.

Where credit card receipts and supporting documents have not been provided to FAST in a timely manner, any overdue payment fees will be charged to the card holder's cost centre and use of the card may also be reviewed.

The completed form, with supporting documentation should be provided to the Financial Administration and Support Team (FAST) in Financial and Facilities Management Division within 3 working days upon receipt of the email notification of the transaction being made.

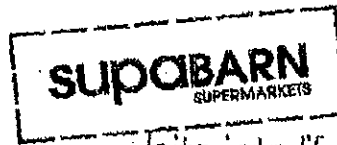
Section 22

<b>Credit Card Holders Name:</b> Section 22		<b>Extension Number:</b> Section 22	
<b>Group:</b> Executive		<b>Division:</b> Executive	
<b>Description of good/services required:</b> Treasurer's All staff address - morning tea - Lamingtons.			
<b>Vendor Name:</b> D Section 22		<b>Date of Purchase:</b> 25-9-13	
<b>Amount:</b> (specify currency if not in AUD)  560.43	<b>Cost Centre:</b>  Section 22	<b>GL Code: (if known)</b>	<b>Internal Order Number:</b> (if applicable)

**FAST Use Only**

<b>Supplier Number:</b>	<b>Credit Card Vendor Number:</b>	<b>Processed by:</b>	<b>Due Date:</b>	<b>SAP Document Number:</b>
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TAX INVOICE



bite into life

SUPABARN CANBERRA CENTRE

Ph (02) 6257 4056  
www.supabarn.com.au

7AM-10PM MONDAY TO SUNDAY

ABN 29012093478

Description	Total \$
*SUPABARN LAMINGTON 6PK	
117 @ \$4.79	560.43
<b>TOTAL (Inc GST)</b>	<b>\$560.43</b>
117 Items	
Paid by EFTPOS	\$560.43

BN4210      BN4210    VISA  
471514 081                  Credit  
PURCHASE                  \$AUD 560.43  
TOTAL EFT                  \$AUD 560.43  
EXPIRES 0615  
RRN 1190022500  
TRANS. APPROVED  
AUTHORISATION: 436928

Change Due                  \$0.00  
GST Amount                  \$50.95

\* Signifies item(s) with GST

Supabarn has saved you                  \$140.40

Served by Section 22 on lane 11  
25/09/2013 3:47:37 PM

Thank you for shopping at Supabarn

Bite Into Life  
Retain receipt for return or refund  
PHONE VOUCHERS ARE NON-REFUNDABLE



0001119002251