



The Hon Wayne Swan MP
Deputy Prime Minister
Treasurer

The Hon Greg Combet AM MP
Minister for Climate Change and
Energy Efficiency

Alan Joyce
Chief Executive Officer
Qantas
Level 9 Building A
203 Coward Street
MASCOT NSW 2020

19 NOV 2010

Dear Mr Joyce

We would like to take this opportunity to firstly thank you for agreeing to participate in the Business Roundtable on Climate Change ('the Roundtable'), and to provide further details ahead of the first meeting, to be held on 26 November 2010 at Parliament House in Canberra.

Please arrive at the Ministerial entrance of Parliament House at 8:50am. You will be met by a Treasury official who will escort you to Committee Room 1R1. If you have any issues on the day, please phone

Further to our correspondence of 28 October 2010, this letter provides additional information for the meeting, including the attached agenda and a draft document outlining some proposed meeting procedures to focus the discussions and related processes. The draft procedures document is very much a document for discussion and feedback at the meeting before it is finalised. Also enclosed are a series of background documents that were considered by the Multi-Party Climate Change Committee.

We want to ensure you have the opportunity to fully express your views and ideas so that we can maximise the value of the Roundtable forum as a consultative platform with business, while respecting the time commitment that you are making.

As you may also be aware, the Treasury is providing secretariat support for the Roundtable. Should you have any queries regarding the Roundtable meeting, please contact _____, Principal Adviser, Industry, Environment and Defence Division (Ph. 02 6263 _____ and email _____@treasury.gov.au).

As you know, placing a price on carbon will represent a major reform of the Australian economy. We need to ensure that any reform is well designed, so that we can meet our emissions reduction challenges in the most effective and efficient manner. We have a strong economy, which is the envy of the world, and we need to preserve this strength, through well designed policies. This can only happen with deep and extensive consultation, and we welcome your participation in this important exercise.

We look forward to our discussions, and your attendance at the first meeting.

Yours sincerely

Handwritten signature of Wayne Swan in black ink.

WAYNE SWAN

Handwritten signature of Greg Combet in black ink.

GREG COMBET