



Australian Government

New Zealand Government

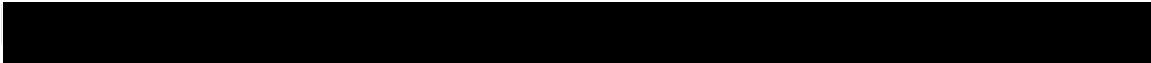
# Australia and New Zealand Government Electronic Invoicing Arrangement



October 2018

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# Introduction

The Governments of Australia and New Zealand, hereinafter called the Participants when referred to collectively, or Participant when referred to individually:

- recognise the benefits to Australian and New Zealand industry and to governments of treating Australia and New Zealand as a single market for electronic invoicing (e-Invoicing) arrangements;
- are committed to the achievement of the e-Invoicing objectives set out in this Arrangement; and
- are committed to working together under this Arrangement in accordance with the guiding principles of reciprocity, autonomy, honesty, loyalty, equity, integrity, fairness and flexibility.

Accordingly, the Participants have decided to enter into this Arrangement, to be known as the *Australia and New Zealand Government Electronic Invoicing Arrangement* which covers all e-Invoicing arrangements developed and implemented by the Participants in association with industry.

## Objective of this Arrangement

1. The objective of this Arrangement is to create and maintain a common Australia and New Zealand e-Invoicing approach in order to improve productivity and reduce the costs of doing business for both government and industry through an interoperable single digital economic market (including systems, technology, semantic models, and alignment of international standards to ensure ease of trade across jurisdictions).
2. This will be achieved by:
  - **Digital inclusion** – to enable easy access to all businesses and digital service providers and aligned to the Digital Service Standard for Australia and New Zealand.
  - **Open and responsive to change and innovation** – ability to respond to changes in a dynamic environment whilst enabling innovation in broader contexts such as procure-to-pay and e-Delivery/digital message exchange.
  - **System integrity** – trusted and secure.
  - **Government commitment** – commitment by multiple layers of governments to deliver an integrated solution across multiple jurisdictions.

## Coverage

3. This Arrangement applies to e-Invoicing arrangements created, maintained and jointly monitored by the Participants and excludes all other e-Invoicing arrangements except where the Participants exercise their discretion to determine that this Arrangement will apply.

# Definitions

4. The following terms are defined for the purposes of this Arrangement.
  - (a) **Designated Bodies:** bodies designated in each Participant to manage this Arrangement at a national level. They may include an agency or office responsible to a Participant, or a position located within such agency or office.
  - (b) **Electronic Invoicing (e-Invoicing):** the direct, electronic exchange of invoices between suppliers' and buyers' financial systems.
  - (c) **Responsible Ministers:** Ministers for each Participant with portfolio responsibility for e-Invoicing policy where such direct responsibility exists, or Ministers for each Participant with portfolio responsibility for this Arrangement.

# Electronic Invoicing Arrangement

## A common e-Invoicing approach

5. It is decided that, except as stated otherwise in this Arrangement, the Participants will in association with industry:
  - (a) create and maintain a common Australia and New Zealand e-Invoicing approach consistent with the trans-Tasman e-Invoicing Interoperability Framework to be jointly developed by the Participants;
  - (b) encourage government bodies and industry within their jurisdictions to use the joint e-Invoicing arrangements created and maintained under this Arrangement; and
  - (c) achieve maximum practicable simplicity and consistency in the application of e-Invoicing policies, practices and procedures.
6. The Participants will seek to maximise competitive opportunities in the ongoing operation of e-Invoicing arrangements within their jurisdictions while conforming to any commitments of the Participants under relevant domestic laws and policies and international agreements.

## Responsibility

7. Responsibility for this Arrangement lies with the Responsible Ministers. Changes to the Arrangement will be negotiated by the Responsible Ministers.
8. This Arrangement is administered by the Australia-New Zealand Electronic Invoicing Board (ANZEIB) which includes senior officials representing the Participants; and other Board members as decided unanimously by the Responsible Ministers.
9. The ANZEIB will operate in accordance with terms of reference negotiated by Responsible Ministers.

10. In accordance with unanimous decisions of the Responsible Ministers, the ANZEIB will work with industry to establish and monitor the management and delivery arrangements (i.e. operational governance) necessary to ensure the achievement of the objective of this Arrangement.

## Monitoring

11. The ANZEIB will monitor and report, as required, to the Responsible Ministers on any developments or issues in the operation of this Arrangement and the common e-Invoicing approach.
12. It is decided that monitoring of e-Invoicing and compliance with this Arrangement will be carried out by bodies designated by the Participants for this purpose. The Participants will co-operate in this process.

## Review of the Arrangement

13. This Arrangement will be reviewed at three-yearly intervals unless otherwise decided unanimously by Responsible Ministers.
14. This Arrangement may be amended at any time by mutual consent of the Responsible Ministers in writing.

## Status of Annexes

15. The Annexes of this Arrangement are an integral part of this Arrangement.

## Term

16. This Arrangement takes effect on the date it has been signed on behalf of both Participants and remains in effect until terminated by either Participant giving at least six months' written notice to the other.

The foregoing represents the understandings reached between the Participants.

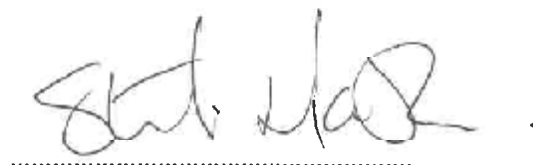
Signed in duplicate at Canberra, Australia on the 25<sup>th</sup> day of October 2018

For the Government of Australia

For the Government of New Zealand



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